

Objet	Tutoriel sFTP-Job
Destinataire (s)	MRI CREW et utilisateurs
Doc associés	

Historique des modifications

<i>Auteur</i>	<i>Numéro de version</i>	<i>Date de modification</i>	<i>Modifications</i>
Miquel	A	Dec 2025	Référencement de ce doc dans notre SMQ

1. **DESCRIPTION :**

SftpJobs is a program that allows an intelligent transfer of your data on the SFTP server available to users.

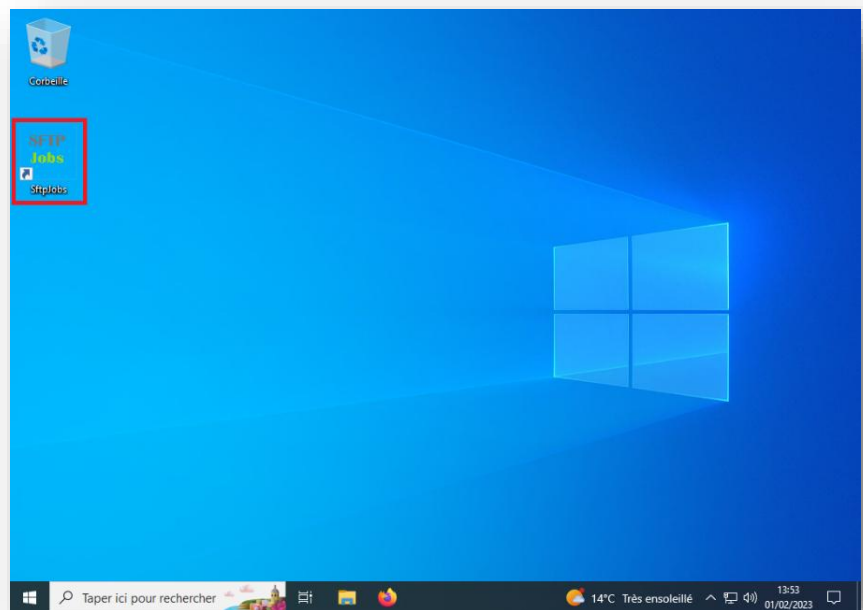
It proceeds and automates the transfer files in background task, even if the user is no longer connected

- ✓ It allows the users to log out after adding one or more transfers, then the transfers will run in the background
- ✓ Users do not pay transfer time
- ✓ The station becomes immediately available to another user

2. **SOFTWARE USAGE :**

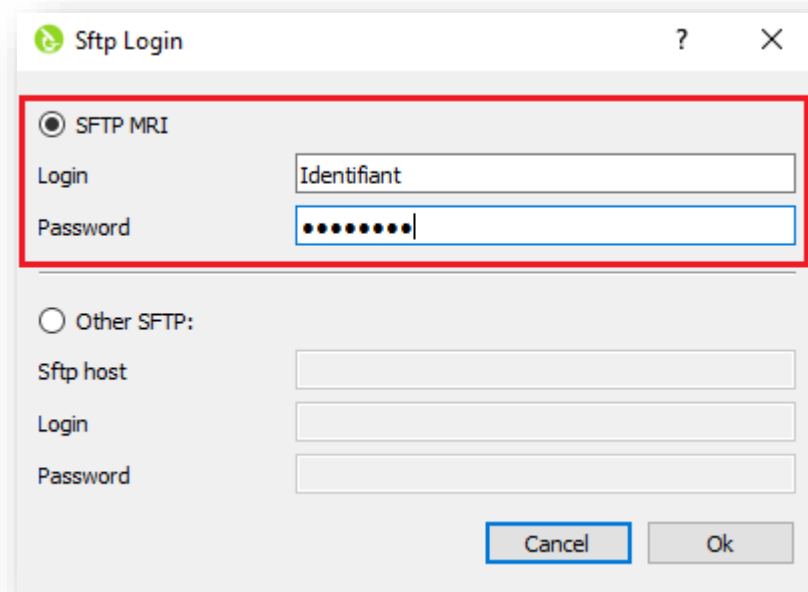
2.1 Opening

Double click on the « SftpJobs » icon on your desktop or on the start menu : All Programs > SftpJobs



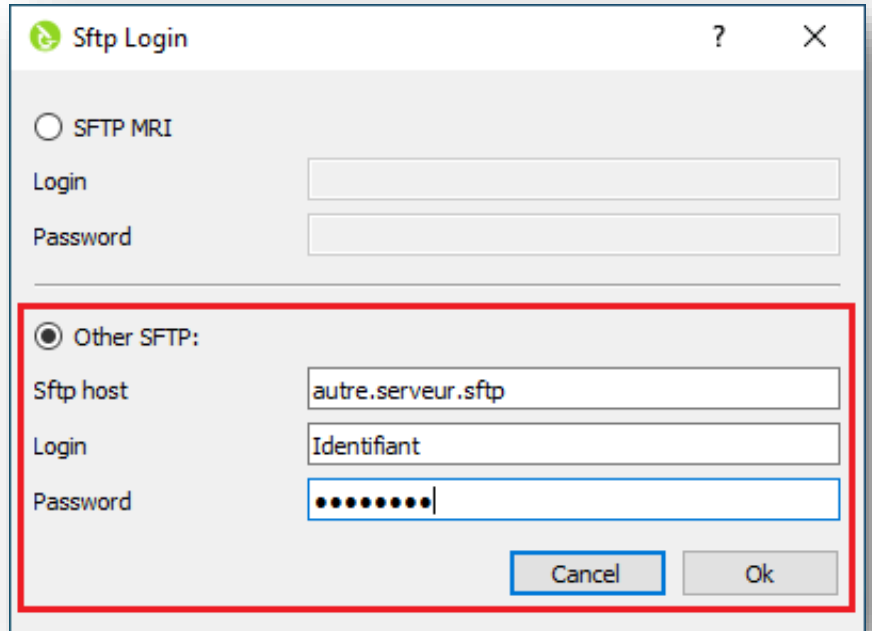
2.2 Connection to SFTP MRI

Enter your MRI username and password :



2.3 Connection to another STFP

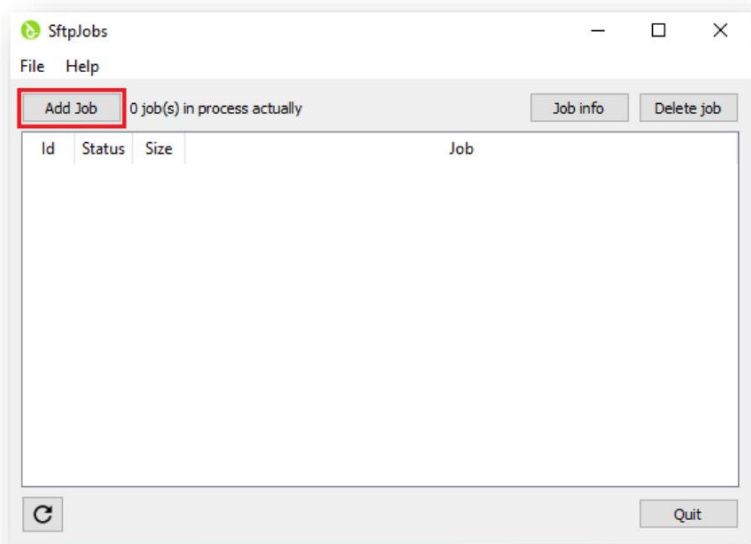
Enter other SFTP server / Enter your sFTP server username and password



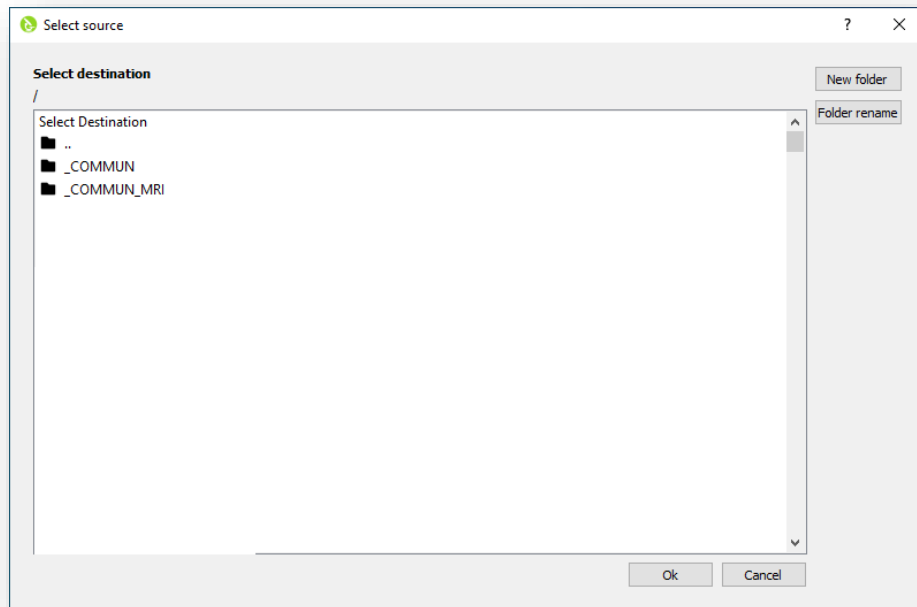
The 'Sftp Login' dialog box is shown. It has two main sections. The top section is for 'SFTP MRI' with 'Login' and 'Password' fields. The bottom section, which is highlighted with a red border, is for 'Other SFTP:'. It contains three fields: 'Sftp host' with the value 'autre.serveur.sftp', 'Login' with the value 'Identifiant', and 'Password' with masked characters '.....'. There are 'Cancel' and 'Ok' buttons at the bottom right.

2.4 Add a « job »

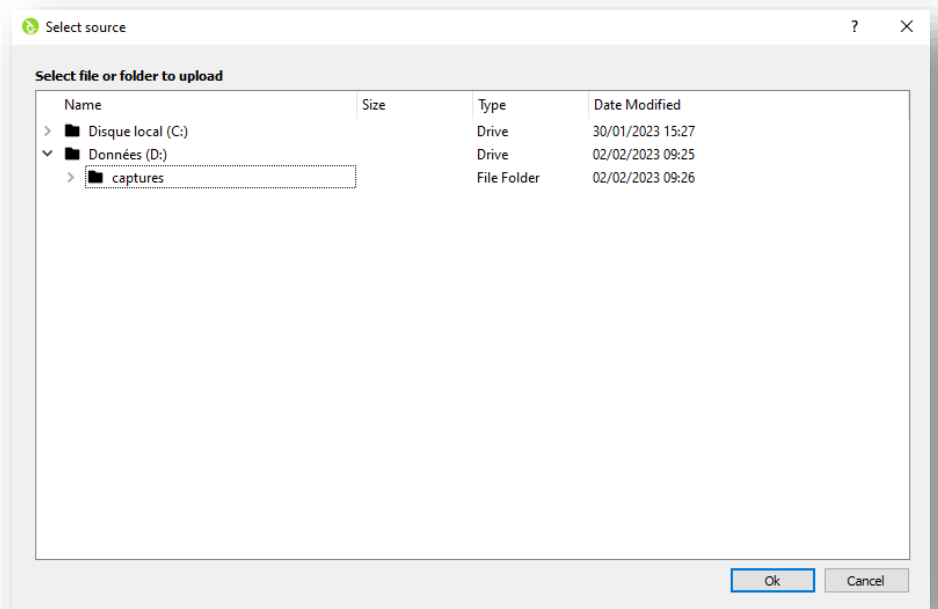
Select « Add job » for add a folder or files to transfer to the SFTP server ...



The 'SftpJobs' main window is shown. It has a menu bar with 'File' and 'Help'. Below the menu bar, there is a toolbar with 'Add Job', 'Job info', and 'Delete job' buttons. The 'Add Job' button is highlighted with a red border. Below the toolbar, there is a status bar that says '0 job(s) in process actually'. The main area is a table with columns 'Id', 'Status', 'Size', and 'Job'. At the bottom, there are 'Refresh' and 'Quit' buttons.



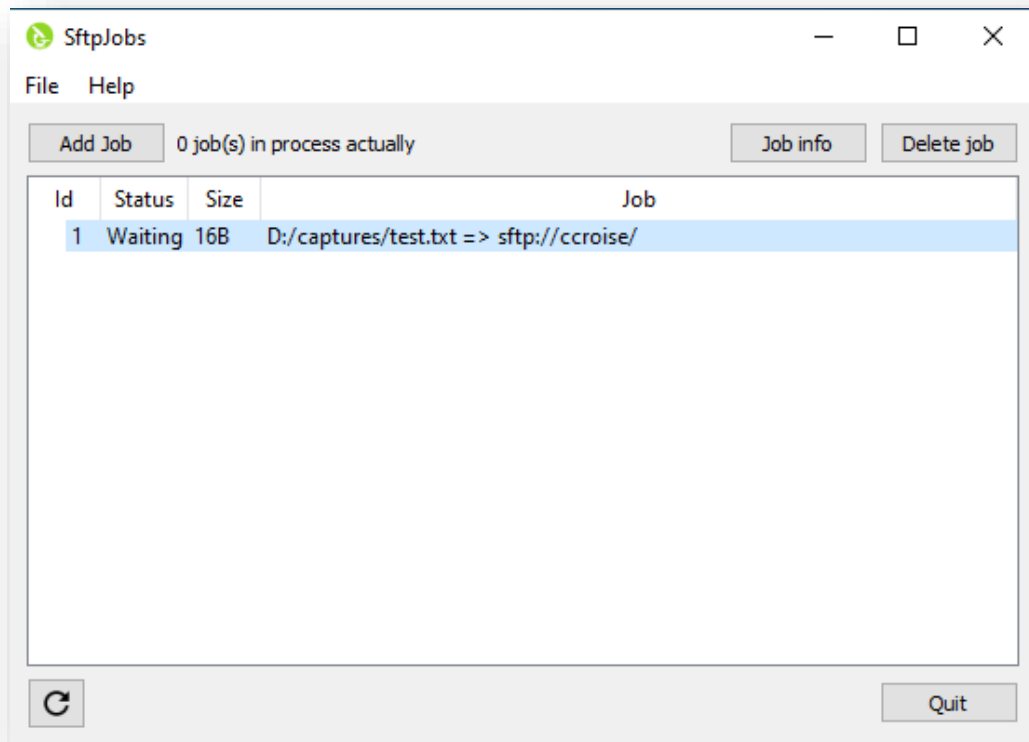
Select the directory or files in your common access data space to transfer



Select the destination on the server :

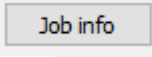
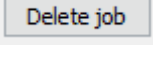
A new « job » has been added to the queue, it is currently on the « Waiting » status.

Transfer(s) will run after you log out



2.5 Other buttons

You can :

- Update the status of your transfers with : 
- Check the transfer status with : 
- Delete a transfer from the list with : 

(Transfers completed "finished" will only be removed from the list, transfers waiting will be removed and will not be executed).

3. CHECKING :

You can access your data and check that transfers on "finished" status are accessible

from the Filezilla software

